

Project Outline

Name of FEW Project: Algebra 1 Support Workshops

Classroom Teacher: Margarita Fox, Algebra 1



Session 1 Outline

Title: “How to support your student at home.”

Date: Tuesday, September 15th

Time: 6:30 PM - 8:30 PM

Location: Student Lounge.

Audience: Parents or guardians of students enrolled in the Algebra 1 Course.

Session Presenter(s): Person, Head of School and Margarita Fox, Algebra 1 Teacher

Goals and Objectives:

1. To briefly introduce the FEW project and the Algebra 1 course content.
2. To support families with the use of the School’s Data Report System and discuss the benefits of checking the Report System regularly.
3. To share with parents different techniques and ways to increase communication with their youths and provide them with ideas for resources they can use to engage and motivate their students at home.

Activities-Procedures:

- Short welcome presentation by Margarita Fox, Algebra 1 Teacher
 - Welcome parents and give a brief introduction of the FEW Project. Talk about its purpose, explain its benefits, and discuss the importance of coming to all four sessions.
 - Algebra 1: Course Content, and why is this class important?
 - Introduce Person 1, Head of School and next Presenter.
- Presentation by Person 1, Head of School – Tips to increase communication with your teenager. Strategies to keep them motivated and on track.
- Presentation by Margarita Fox, Algebra 1 Teacher – How to use the School’s Data Report System. What are the benefits of using it and checking it often?

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- Answering Parents' Questions: Parents have the opportunity to ask questions in person. If they prefer to have written communication, they can submit ticket questions in their preferred language.
- Review Agenda for Session 2 FEW Meeting.
- Complete Session Evaluation
- Socialization time: Space for parents to meet and talk with other families. Snacks, coffee, tea, juices, and water will be provided.

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Session 2 Outline

Title: “Performance tasks and Chapter Tests: What you need to know.”

Date: Tuesday, September 15th

Time: 6:30 PM - 8:30 PM

Location: Student Lounge.

Audience: Parents or guardians of students enrolled in the Algebra 1 Course.

Session Presenter(s): Margarita Fox, Algebra 1 Teacher.

Goals and Objectives:

1. To go over the Performance tasks for the course and explain what will be expected from students.
2. To share ideas to encourage, help, and support students at home.
3. To assist parents with ways to identify and reduce stress and math anxiety.

Activities-Procedures:

- Presentation by Margarita Fox, Algebra 1 Teacher – Performance tasks and Chapter Tests: What are they? What is expected? When will they happen?
- Group Activity: Parents will team in groups of four and brainstorm about ways to support their students with the performance tasks and how to help them study for the chapter tests.
- Round table to answer questions and share experiences. If parents prefer to have written communication, they can submit ticket questions in their preferred language
- Review Agenda for Session 3 FEW Meeting.
- Complete Session Evaluation.
- Socialization time: Space for parents to meet and talk with other families. Snacks, coffee, tea, juices, and water will be provided.

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Session 3 Outline

Title: “Course Pacing and Avoiding Procrastination.”

Date: Tuesday, October 13th

Time: 6:30 PM - 8:30 PM

Location: Student Lounge.

Audience: Parents or guardians of students enrolled in the Algebra 1 Course.

Session Presenter(s): Person 1, Head of School and Margarita Fox, Algebra 1 Teacher.

Goals and Objectives:

1. Assist parents with ideas to support their students and help them plan ahead based on the course pacing to avoid students feeling stressed and overwhelmed.
2. To share a list of available resources and provide ideas on how parents can help their students organize their time and tackle procrastination effectively.

Activities-Procedures:

- Presentation by Margarita Fox, Algebra 1 Teacher – Approximate course pacing.
- Presentation by Person 1, Head of School – How to manage our time better and overcome procrastination?
- Round table to answer questions and share experiences. If parents prefer to have written communication, they can submit ticket questions in their preferred language.
- Hand out the flyer for session 4 – End of the Program Celebration.
- Complete Session Evaluation.
- Socialization time: Space for parents to meet and talk with other families. Snacks, coffee, tea, juices, and water will be provided.

Session 4 Outline: End of the Program Celebration

Date: Tuesday, October 27th

Time: 6:30 PM - 8:30 PM

Location: Student Lounge.

Audience: Parents or guardians of students enrolled in the Algebra 1 Course.

Session Presenter(s): Margarita Fox, Algebra 1 Teacher.

Goals and Objectives:

1. Share experiences and strategies that have been successful with our students so far.
2. Celebrate the end of the workshop sessions

Activities-Procedures:

- Discussion led by Margarita Fox, Algebra 1 Teacher – What have we learned so far?
- Round table for parents to ask questions, talk about their experience supporting their students at home, and share strategies that have worked or have made a positive impact.
- Trivia game
- Award Hand Out: A certificate of completion will be given to all parents who attended at least three of the sessions.
- Complete Session Evaluation.
- Drawing for prizes.
- Dinner Party!

Lesson Plans

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Session 1 Lesson Plan

Title: “How to support your student at home.”

Date: Tuesday, September 15th

Time: 6:30 - 8:30pm

Location: Student Lounge.

Audience: Parents or guardians of students enrolled in the Algebra 1 Course.

Session Presenter(s): Person 1, Head of School and Margarita Fox, Algebra 1 Teacher

Goals and Objectives:

4. To briefly introduce the FEW Project and the Algebra 1 course content.
5. To support families with the use of the School’s Data Report System and discuss the benefits of checking the Report System regularly.
6. To share with parents the different techniques and ways to increase communication with their youths and provide them with ideas for resources they can use to engage and motivate their students at home.

Activities-Procedures:

- Short welcome presentation by Margarita Fox, Algebra 1 Teacher [6:30 PM – 6:40 PM]
 - Welcome parents and give a brief introduction to the FEW Project. Talk about its purpose, explain its benefits, and discuss the importance of coming to all four sessions.

SCRIPT: Hello, everybody! For those of you who are not familiar with me yet, my name is Margarita Fox, and I am your child’s Algebra 1 teacher. I am eager to start this new school year, and I would like to thank you for being here.

My goal as a math teacher is to motivate my students to learn new things and to make learning algebra fun and interesting. I would also like to provide support to my students’ families so they can help their children at home, be informed about what happens in the classroom, and be involved in their education. The purpose of these Family-Education Workshop sessions is to provide you with information about the topics the course will cover and show you what class projects will entail. This workshop will give you resources to use at home and the strategies you can use to help your student finish this class successfully. We will be meeting

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on Tuesdays every two weeks from 6:30 to 8:30 PM, with the first session being today, September 15th. The last session will be on October 27th, where we will celebrate the end of the program and all of our accomplishments. A certificate of completion will be given to all parents who attended at least three of the sessions.

- Algebra 1: Course Content, and why is this class important? [6:40 PM – 6:55 PM]
Briefly go over a presentation that lists the chapters of the first semester and share with parents how the Algebra 2 course builds on this Algebra 1 class. Emphasize the importance of students understanding the class material well so it can serve as a base for their future math classes, like algebra 2 and Pre-Calculus.

The presentation slides can be found [here](#).

- Introduce Person 1, Head of School and next Presenter

SCRIPT: Person 1, current Head of School, has been working with teenage students for more than ten years. Before becoming the school's director, she also worked as a math teacher for more than five years.

- Presentation by Person 1, Head of School – Tips to increase communication with your teenager. Strategies to keep them motivated and on track [7:00 PM – 7:30 PM]

Person 1 will talk about tips and strategies that have been effective and that she has learned throughout her education career.

- Presentation by Margarita Fox, Algebra 1 Teacher – How to use the School's Report System. What are the benefits of using it and checking it often? [7:35 PM – 7:50 PM]
PowerPoint Presentation with the steps that show how to log in to the School's Report System, how to read teachers' notes, and how to email teachers directly.

Presentation to share with parents the Epstein's Six Types of Involvement Framework and talk with them about how research has proved engaged families can have a significant and positive impact on the children's education.

The presentation can be found [here](#).

The flyer can be found [here](#).

Lastly, show parents the video: [*"Why Family Engagement is important."*](#)

- Answering Parents' Questions: Parents have the opportunity to ask questions in person. If they prefer to have written communication, they can submit ticket questions in their preferred language. [7:50 PM – 8:10 PM]

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- Review Agenda for Session 2 FEW Meeting [8:10 PM – 8:15 PM]
- Complete Session Evaluation [8:15 PM – 8:20 PM]
- Socialization time: Space for parents to meet and talk with other families. Snacks, coffee, tea, juices, and water will be provided. [8:20 PM – 8:30 PM]

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Session 2 Lesson Plan

Title: “Performance tasks and Chapter Tests: What you need to know.”

Date: Tuesday, September 15th

Time: 6:30pm - 8:30pm

Location: Student Lounge.

Audience: Parents or guardians of students enrolled in the Algebra 1 Course.

Session Presenter(s): Margarita Fox, Algebra 1 Teacher.

Goals and Objectives:

4. To go over the Performance tasks for the course and explain what will be expected from students.
5. To share ideas to encourage, help, and support students at home.
6. To assist parents with ways to identify and reduce stress and math anxiety.

Activities-Procedures:

- Presentation by Margarita Fox, Algebra 1 Teacher – Performance tasks and Chapter Tests: What are they? What is expected? When will they happen? [6:30 PM – 7:00 PM]
PowerPoint presentation about the performance tasks explaining what they are and what is expected from students. The presentation can be found [here](#)
- Group Activity: Parents will team in groups of four and brainstorm about ways to support their students with the performance tasks and how to help them study for the chapter tests. [7:00 PM – 7:30 PM]
Share with parents a list with the website links where they can find tutorial videos and practice exercises to support their students at home. The list can be found [here](#).
Show parents the video: “[Helping Your Kids Succeed in School.](#)”
- Round table to answer questions and share experiences. If parents prefer to have written communication, they can submit ticket questions in their preferred language [7:30 PM – 8:00 PM]
- Review Agenda for Session 3 FEW Meeting [8:00 PM – 8:10 PM]
- Complete Session Evaluation [8:10 PM – 8:15 PM]
- Socialization time: Space for parents to meet and talk with other families. Snacks, coffee, tea, juices, and water will be provided. [8:15 PM – 8:30 PM]

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Session 3 Lesson Plan

Title: “Course Pacing and Avoiding Procrastination.”

Date: Tuesday, October 13th

Time: 6:30pm - 8:30pm

Location: Student Lounge.

Audience: Parents or guardians of students enrolled in the Algebra 1 Course.

Session Presenter(s): Person 1, Head of School and Margarita Fox, Algebra 1 Teacher.

Goals and Objectives:

3. Assist parents with ideas to support their students and help them plan ahead based on the course pacing to avoid students feeling stressed and overwhelmed.
4. To share a list of available resources and provide ideas on how parents can help their students organize their time and tackle procrastination effectively.

Activities-Procedures:

- Presentation by Margarita Fox, Algebra 1 Teacher – Approximate course pacing. [6:30 PM – 6:45 PM]
The presentation for the course pacing can be found [here](#).
- Presentation by Person 1, Head of School – How to manage our time better and overcome procrastination? [6:45 PM – 7:30 PM]
Person 1 will talk about tips and strategies that have been effective and that she has learned throughout her education career.
- Round table to answer questions and share experiences. If parents prefer to have written communication, they can submit ticket questions in their preferred language. [7:30 PM – 8:00 PM]
- Hand out the flyer for session 4 – End of the Program Celebration. [8:00 PM – 8:05 PM]
Flyer for Session 4 can be found [here](#).
- Complete Session Evaluation [8:05 PM – 8:10 PM]
- Socialization time: Space for parents to meet and talk with other families. Snacks, coffee, tea, juices, and water will be provided. [8:10 PM – 8:30 PM]

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Session 4 Lesson Plan: End of the Program Celebration

Date: Tuesday, October 27th

Time: 6:30 pm - 8:30pm

Location: Student Lounge.

Audience: Parents or guardians of students enrolled in the Algebra 1 Course.

Session Presenter(s): Margarita Fox, Algebra 1 Teacher.

Goals and Objectives:

3. Share experiences and strategies that have been successful with our students so far.
4. Celebrate the end of the workshop sessions

Activities-Procedures:

- Discussion led by Margarita Fox, Algebra 1 Teacher – What have we learned so far?
[6:30 PM – 6:45 PM]
- Round table for parents to ask questions, talk about their experience supporting their students at home, and share strategies that have worked or have made a positive impact.
[6:45 PM – 7:00 PM]
- Trivia game [7:00 PM – 7:20 PM]
- Award Hand Out: A certificate of completion will be given to all parents who attended at least three of the sessions [7:20 PM – 7:30 PM]
Certificate template can be found [here](#).
- Complete Session Evaluation [7:30 PM – 7:35 PM]
- Drawing for prizes and dinner Party! [7:35 PM – 8:30 PM]

Remote Learning Adaptation

Teachers who are providing remote instruction can host the sessions via Zoom meetings. All of the resources used in the four lesson plans were created using Google Drive. The presentations are available online and can be easily shared with the families using the link provided. Families can evaluate the sessions using Google surveys.

In case families are not able to get together for the “*End of the Program Celebration*” planned for Session 4 due to remote learning, teachers can use the money allocated for the dinner party in the budget to buy small gift cards that can be given to the families who participated. The gift cards can be sent via email, via text message or by mail. If the budget allows, teachers can also invest on buying bigger prizes for the raffles to this way, encourage families to participate in all of the sessions. Teachers can provide an online certificate or can also mail it to the families.

Resources for Lessons

Session 1 Resources

- ❖ Algebra 1 Course Content Presentation

https://docs.google.com/presentation/d/1WyO5l35M5my2w_22G8NNmQz0CFvA77dLHddgrVTDEO4/edit?usp=sharing

- ❖ Video: *“Why Family Engagement is important”*

Link: <https://www.youtube.com/watch?v=9soG1VEmTsw>

- ❖ Epstein’s Framework Presentation

<https://docs.google.com/presentation/d/1CircZy3Ya7ztCoABOdYPB8-LCA0gUaT4TQRmLWa-lsc/edit?usp=sharing>

- ❖ Epstein’s Framework Flyer

https://www.canva.com/design/DAEDZpCDwJY/DdCg1MVw-gK2I2GSPX27EA/view?utm_content=DAEDZpCDwJY&utm_campaign=designshare&utm_medium=link&utm_source=sharebutton

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Session 2 Resources

- ❖ PTs Presentation

<https://docs.google.com/presentation/d/1TgpNn65H7AIisNht2njSXSgmTeCJ2dev-i8OkgvJXJE/edit?usp=sharing>

- ❖ List with the website links where they can find tutorial videos and practice exercises to support their students at home

<https://docs.google.com/presentation/d/1SBqSPo905mXusJ8mZ7yBZbNN4U9puwVFPGy7axxfuLw/edit?usp=sharing>

- ❖ Video: *“Helping Your Kids Succeed in School”*

Link: https://www.youtube.com/watch?v=D0S_gLw9pXg

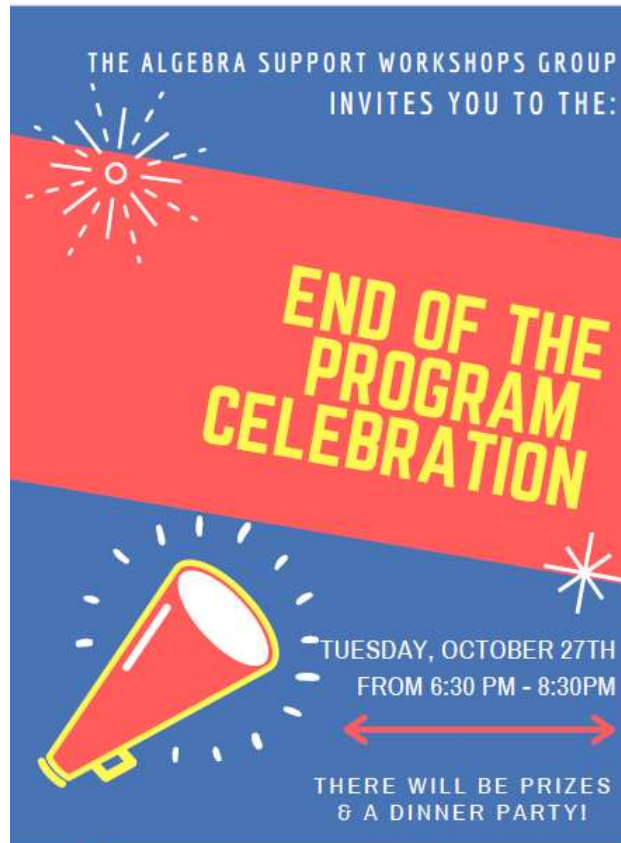
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Session 3 Resources

- ❖ Presentation: Approximate course pacing.

<https://docs.google.com/presentation/d/19vE60JU834FE73JainZtb73qj7BWjmGCKl8CPW8o2vE/edit?usp=sharing>

- ❖ Flyer for session 4



Certificates of Completion

❖ Option 1

CERTIFICATE OF COMPLETION

This is awarded to

PARENT NAME

For successfully completing the
Algebra 1 Support Workshops

MARGARITA FOX
ALGEBRA 1 TEACHER



❖ Option 2



This certificate acknowledges that

Parent Name

Has successfully completed the
Algebra 1 Support Workshops

Given by Margarita Fox, Algebra 1 Teacher • October 27, 2020

Session Evaluations

❖ Session 1 Evaluation

	Strongly disagree	Disagree	Strongly agree	Not applicable
I found this session to be useful and informative.				
After this session, I have a better understanding of the content of the Algebra 1 course.				
After this section, I understand the importance of being involved in my child's education.				
I enjoyed the presentations of today's session and thought they were useful.				
I am looking forward to the next session.				
I felt welcomed, heard, and appreciated in this session.				
After this session, I feel more comfortable and more confident to help my student at home.				
For the next session I would like the teacher to answer my questions about				
In the next sessions, I would like the teacher to include information about...				

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❖ **Session 2 Evaluation**

	Strongly disagree	Disagree	Strongly agree	Not applicable
I found this session to be useful and informative.				
After this session, I have a better understanding of performance tasks and know what is expected from my student.				
I found helpful the list of online resources available to support my student at home.				
I will use some of the online resources mentioned in today's session				
I enjoyed the videos and presentations of today's session and thought they were useful				
I am looking forward to the next session				
After this session, I feel more comfortable and more confident to help my student at home				
I felt welcomed, heard, and appreciated in this session.				
For the next session I would like the teacher to answer my questions about				
In the next sessions, I would like the teacher to include information about...				

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❖ **Session 3 Evaluation**

	Strongly disagree	Disagree	Strongly agree	Not applicable
I found this session to be useful and informative.				
After this session, I have a better understanding of the pacing of the Algebra 1 course.				
I found helpful the presentation about how to motivate my student at home and avoid procrastination.				
I will use some of the strategies I learned today to keep my student engaged and motivated to get their homework assignments done.				
I enjoyed the videos and presentations of today's session and thought they were useful				
I am looking forward to the next session				
After this session, I feel more comfortable and more confident to help my student at home				
I felt welcomed, heard, and appreciated in this session.				
For the next session I would like the teacher to answer my questions about				
In the next sessions, I would like the teacher to include information about...				

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❖ **Session 4 Evaluation**

	Strongly disagree	Disagree	Strongly agree	Not applicable
I found all of the sessions in this workshop to be useful and informative.				
After this workshop, I feel more confident to help and support my students at home.				
I enjoyed the opportunities to socialize with other parents at the end of each session.				
Having the chance to talk to other parents helped me establish good connections.				
I enjoyed the videos and presentations in each of the sessions and thought they were useful.				
I will participate in another workshop like this next semester.				
I felt welcomed, heard, and appreciated in all of the sessions.				
For future workshops, I would like the teacher to focus more on topics like				
Other comments or suggestions I have are				

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Project Budget

	Amount	Total
Printing	\$120.00	\$120.00
Session 1 Snacks	\$70.00	\$190.00
Session 2 Snacks	\$70.00	\$260.00
Session 3 Snacks	\$70.00	\$350.00
Session 4 Dinner Party	\$350.00	\$700.00
Session 4 Prizes	\$250.00	\$950.00
[If needed] Distance Learning Mailing Costs	\$150.00	\$1100.00